### Grants Management Officer:

Alice M. Bettencourt, Grants Management Officer

### DEPARTMENT OF HEALTH AND HUMAN SERVICES

PUBLIC HEALTH SERVICE

OASH Office of Grants Management

1101 Wootton Parkway

Suite 550

Rockville, MD 20852

### NOTICE OF AWARD

AUTHORIZATION (Legislation/Regulations)

Division H, Title II of the Consolidation Appropriation Act, 2014 (Public Law No. 113-76)

### Announcement of Availability of Funds for Rigorous Evaluation of New or Innovative Approaches to Prevent Teen Pregnancy (Tier 2B)

#### 9a. Grantee Name and Address

Healthy Teen Network

1501 Saint Paul St Ste 124

Baltimore, MD 21202-2861

#### 9b. Grantee Project Director

Dr. Genevieve Martinez Garcia

1501 Saint Paul St Ste 124

Baltimore, MD 21202-2861

Phone: 410-685-0410

#### 10a. Grantee Authorizing Official

Dr. Patricia Paluzzi DrPh, CNM

15010 St. Paul Street, Suite 124

Baltimore, MD 21202-2861

Phone: 410-685-0410

#### 10b. Federal Project Officer

Jacquelyn Crump McCain

1101 Wooton Parkway

Suite 700

Rockville, MD 20852

Phone: 240-453-2823

### ALL AMOUNTS ARE SHOWN IN USD

#### 11. Approved Budget (Excludes Direct Assistance)

<table>
<thead>
<tr>
<th>Financial Assistance from the Federal Awarding Agency Only</th>
<th>Total Budget Costs including Grant Funds and all other Financial Participation</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Salaries and Wages ........................................</td>
<td>130,170.00</td>
</tr>
<tr>
<td>b. Fringe Benefits ...........................................</td>
<td>21,361.00</td>
</tr>
<tr>
<td>c. Total Personnel Costs ......................................</td>
<td>151,531.00</td>
</tr>
<tr>
<td>d. Equipment ................................................................</td>
<td>0.00</td>
</tr>
<tr>
<td>e. Supplies .........................................................</td>
<td>6,209.00</td>
</tr>
<tr>
<td>f. Travel ....................................................................</td>
<td>10,400.00</td>
</tr>
<tr>
<td>g. Construction .....................................................</td>
<td>0.00</td>
</tr>
<tr>
<td>h. Other ....................................................................</td>
<td>50,648.00</td>
</tr>
<tr>
<td>i. Contractual .......................................................</td>
<td>396,331.00</td>
</tr>
<tr>
<td>j. TOTAL DIRECT COSTS ..............................................</td>
<td>615,119.00</td>
</tr>
<tr>
<td>k. INDIRECT COSTS ...................................................</td>
<td>107,881.00</td>
</tr>
<tr>
<td>l. TOTAL APPROVED BUDGET ........................................</td>
<td>723,000.00</td>
</tr>
</tbody>
</table>

| Granted | 723,000.00 |
| Non-Granting | 0.00 |

#### 12. Award Computation

- a. Amount of Federal Financial Assistance (from item 11a) 723,000.00
- b. Less Unobligated Balance From Prior Budget Periods 0.00
- c. Less Cumulative Prior Award(s) This Budget Period 0.00
- d. Amount of Financial Assistance This Action 723,000.00

#### 13. Total Federal Funds Awarded to Date for Project Period 2,169,000.00

#### 14. Recommended Future Support

(Subject to the availability of funds and satisfactory progress of the project):

<table>
<thead>
<tr>
<th>YEAR</th>
<th>TOTAL DIRECT COSTS</th>
<th>YEAR</th>
<th>TOTAL DIRECT COSTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. 4</td>
<td>d. 7</td>
<td>b. 5</td>
<td>e. 8</td>
</tr>
<tr>
<td>c. 6</td>
<td>f. 9</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### 15. Program Income Shall Be Used in Accord with One of the Following Alternatives:

- a. DEDUCTION
- b. ADDITIONAL COSTS
- c. MATCHING
- d. OTHER RESEARCH (Add/Deduct Option)
- e. OTHER (See REMARKS)

#### 16. This Award Is Based on an Application Submitted To, and as Approved by, the Federal Awarding Agency on the Above-Titled Project and is Subject to the Terms and Conditions Incorporated Either Directly or By Reference in the Following:

- a. The Grant Program Legislation
- b. The Grant Program Regulations
- c. The Award Notice including terms and conditions, if any, noted below under REMARKS
- d. Federal Administrative Regulations, Cost Principles, and Audit Requirements Applicable to the Grant

In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.

### REMARKS (Other Terms and Conditions Attached - X Yes No)

This award provides FY 2017 funds in the amount of $723,000 for budget year 03. This award also shortens the project period to end on June 30, 2018 at the end of this budget year. Please note the updated Federal Financial Reporting Cycle on page two of this award and the additional Reporting Requirements for final reports to closeout this grant at the end of the project period.
Federal Financial Report Cycle

<table>
<thead>
<tr>
<th>Reporting Period Start Date</th>
<th>Reporting Period End Date</th>
<th>Reporting Type</th>
<th>Reporting Period Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>07/01/2015</td>
<td>09/30/2015</td>
<td>Annual</td>
<td>12/29/2015</td>
</tr>
<tr>
<td>07/01/2015</td>
<td>09/30/2015</td>
<td>Annual</td>
<td>12/29/2015</td>
</tr>
<tr>
<td>10/01/2015</td>
<td>12/31/2015</td>
<td>Quarterly</td>
<td>01/30/2016</td>
</tr>
<tr>
<td>10/01/2015</td>
<td>12/31/2015</td>
<td>Quarterly</td>
<td>01/30/2016</td>
</tr>
<tr>
<td>01/01/2016</td>
<td>03/31/2016</td>
<td>Quarterly</td>
<td>04/30/2016</td>
</tr>
<tr>
<td>04/01/2016</td>
<td>06/30/2016</td>
<td>Quarterly</td>
<td>07/30/2016</td>
</tr>
<tr>
<td>07/01/2016</td>
<td>09/30/2016</td>
<td>Annual</td>
<td>12/29/2016</td>
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<tr>
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<td>12/29/2016</td>
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<td>10/01/2016</td>
<td>12/31/2016</td>
<td>Quarterly</td>
<td>01/30/2017</td>
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<td>Quarterly</td>
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</tr>
<tr>
<td>04/01/2017</td>
<td>06/30/2017</td>
<td>Quarterly</td>
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<td>Annual</td>
<td>12/29/2017</td>
</tr>
<tr>
<td>10/01/2017</td>
<td>12/31/2017</td>
<td>Quarterly</td>
<td>01/30/2018</td>
</tr>
<tr>
<td>01/01/2018</td>
<td>03/31/2018</td>
<td>Quarterly</td>
<td>04/30/2018</td>
</tr>
<tr>
<td>04/01/2018</td>
<td>06/30/2018</td>
<td>Final</td>
<td>09/28/2018</td>
</tr>
</tbody>
</table>

SPECIAL TERMS AND REQUIREMENTS

1. a. The grantee must submit a written response to the recommendations noted in the OAH Technical Review to the Office of Grants Management and OAH within 30 days of the date of issuance on the Notice of Award.

b. The grantee must ensure that OAH funding is not being used to duplicate existing services or programs within the community.

c. All grantee evaluations must be designed and implemented to meet the standards for the HHS Teen Pregnancy Prevention Evidence Review. The grantee is expected to work with OAH to revise, refine, improve, and make all necessary changes to its evaluation design plan to ensure that the plan meets the standards of the HHS TPP Evidence Review and is sufficiently powered to detect statistical significance. The grantee is expected to participate in all evaluation training and technical assistance provided by OAH and its contractor. The grantee is expected to begin implementation according to the approved evaluation design plan by the beginning of the second year of funding.

d. Grantees must obtain any and all necessary Institutional Review Board (IRB) approvals for the proposed evaluation and submit to OAH documentation of the approved IRB application.

e. Grantees are expected to document their intervention with sufficient detail so that it is implementation ready and can be replicated by others. Grantees shall submit a copy of their final program package to OAH prior to completion of the grant. The final program package should include all components specified in the OAH Grantee Guidance, OAH 2013-14: Packaging and Dissemination Expectations for OAH Teen Pregnancy Prevention (TPP) Research and Demonstration Grantees, available on the OAH website.

f. Grantees will be expected to archive the data from their evaluation study and to transfer data collected through these federal funds to the federal government by the end of the grant period.

g. Grantees will be expected to register their studies with a federal registry.
h. OAH plans to exercise the intangible property rights to copyrightable works and data afforded by 45 CFR § 74.36.

i. The grantee must submit all program materials for use in the project to OAH for a medical accuracy review prior to use in the project. The grantee must correct any medical accuracy issues identified by the OAH review prior to implementation, and verify to OAH that all modifications have been made.

j. The grantee is expected to review all program materials for use in the project for age appropriateness, cultural and linguistic appropriateness, and inclusivity of LGBTQ youth prior to use in the grant. The grantee is expected to use guidance provided by OAH to conduct their review and must inform OAH of their review process, results, and any changes made to the program materials as a result of the review.

k. All grantees must collect and report data on a common set of performance measures to assess program implementation and program outcomes (OMB #0990-0438). Data must be collected for every participant (at the individual level) served by the grant and reported to OAH on a semi-annual basis. Any proxy measures proposed should be submitted for approval by OAH. If demographics are collected via surveys, the grantee must establish a plan to collect demographics from any program participant who was absent during baseline survey collection. Grantees are expected to include the required OMB Paperwork Reduction Act language on all data collection tools used to collect the performance measure data.

l. Grantees are expected to use max.gov rather than email to share relevant project documents with their OAH project officer. This includes, but is not limited to, MOUs, CQI plans, dissemination and communications materials, documents needing medical accuracy review, annual updates to their grantee profile, and components of the final program package.

m. Grantees are required to participate in OAH research and evaluation activities, if selected, and must agree to follow all evaluation protocols established by OAH or its designee.

n. Grantees are expected to maintain and enforce policies to prohibit discrimination in the provision of services on the basis of age, disability, sex, race, color, national origin, religion, and sexual orientation or gender identity.

o. For any products produced from HHS grant-supported activities, such as websites, publications, presentations, videos, power point presentations, etc., recipients must include an acknowledgment of grant support by stating either “This publication was made possible by Grant Number_______ from the HHS Office of Adolescent Health.” or “The project described was supported by Grant Number_______ from the HHS Office of Adolescent Health.” Recipients also must include a disclaimer stating that “Contents are solely the responsibility of the authors and do not necessarily represent the official views of the Department of Health and Human Services or the Office of Adolescent Health.”

p. Grantees are expected to participate in all training and technical assistance provided by OAH, its national capacity building assistance providers - the LEAD Collaborative, and its evaluation technical assistance providers. This includes the annual Project Director training (1 staff), in-person and virtual grantee trainings (2-3 staff), and the bi-annual HHS TPP Grantee Conference (2-3 staff).

STANDARD TERMS

1. You must comply with all terms and conditions outlined in the grant award, including grant policy terms and conditions contained in applicable Department of Health and Human Services (HHS) Grant Policy Statements (GPS), any references in the GPS to 45 CFR Part 74 or 92 are now replaced by 2
CFR Part 200 and 45 CFR Part 75), and requirements imposed by program statutes and regulations, Executive Orders, and HHS grant administration regulations, as applicable; as well as any requirements or limitations in any applicable appropriations acts. By drawing or otherwise obtaining funds for the award from the grant payment system or office, you accept the terms and conditions of the award and agree to perform in accordance with the requirements of the award.

The HHS Grants Policy Statement is available at:

Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS awards are at 45 CFR Part 75 effective December 26, 2014.

2. All amendment requests requiring prior approval from the awarding office (See Part II, HHS Grants Policy Statement (GPS), any references in the GPS to 45 CFR Part 74 or 92 are now replaced by 2 CFR Part 200 and 45 CFR Part 75) must be signed by the grantee authorizing official and or PI/PD and submitted through the GrantSolutions Amendment Module. Only responses signed by the GMO are considered valid. If you take action on the basis of responses from other officials or individuals, you do so at your own risk. Such responses will not be considered binding by or upon any OASH Office.

Any other correspondence not relating to a prior approval item should be uploaded to Grant Notes within the GrantSolutions system. Include the Federal grant number and signature of the authorized business official and the project director on all such correspondence.

3. The Consolidated Appropriations Act, 2017 (Public Law 115-31), limits the use of federal funds from the HHS Office of the Assistant Secretary for Health (OASH) on all grant or cooperative agreements henceforth including the current budget period.

(1) Salary Limitation

"None of the funds appropriated in this title shall be used to pay the salary of an individual, through a grant or other extramural mechanism, at a rate in excess of Executive Level II."

Effective January 8, 2017, the Salary Limitation is based upon the Executive Level II of the Federal Executive Pay Scale. That amount is $187,000. For the purposes of the salary limitation, the direct salary is exclusive of fringe benefits and indirect costs. An individual's direct salary is not constrained by the legislative provision for a limitation of salary. The rate limitation simply limits the amount that may be awarded and charged to the grant. A recipient may pay an individual’s salary amount in excess of the salary cap with non-federal funds.

(2) Anti-Lobbying

" (a) No part of any appropriation contained in this Act or transferred pursuant to section 4002 of Public Law 111– 148 shall be used, other than for normal and recognized executive legislative relationships, for publicity or propaganda purposes, for the preparation, distribution, or use of any kit, pamphlet, booklet, publication, electronic communication, radio, television, or video presentation designed to support or defeat the enactment of legislation before the Congress or any State or local legislature or legislative body, except in presentation to the Congress or any State or local legislature itself, or designed to support or defeat any proposed or pending regulation, administrative action, or order issued by the executive branch of any State or local government, except in presentation to the executive branch of any State or local government itself.

(b) No part of any appropriation contained in this Act or transferred pursuant to section 4002 of Public Law 111–148 shall be used to pay the salary or expenses of any grant or contract recipient, or
agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before the Congress or any State government, State legislature or local legislature or legislative body, other than for normal and recognized executive-legislative relationships or participation by an agency or officer of a State, local or tribal government in policymaking and administrative processes within the executive branch of that government.

(c) The prohibitions in subsections (a) and (b) shall include any activity to advocate or promote any proposed, pending or future Federal, State or local tax increase, or any proposed, pending, or future requirement or restriction on any legal consumer product, including its sale or marketing, including but not limited to the advocacy or promotion of gun control."

4. Reporting Subawards and Executive Compensation

a. Reporting of first-tier subawards.

1. Applicability. Unless you are exempt as provided in paragraph d. of this award term, you must report each action that obligates $25,000 or more in Federal funds that does not include Recovery Act funds (as defined in section 1512(a)(2) of the American Recovery and Reinvestment Act of 2009, Pub. L. 111–5) for a subaward to an entity (see definitions in paragraph e. of this award term).

2. Where and when to report.

i. You must report each obligating action described in paragraph a.1. of this award term to the Federal Funding Accountability and Transparency Act Subaward Reporting System (FFRS).

ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)


b. Reporting Total Compensation of Recipient Executives.

1. Applicability and what to report. You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if—

i. the total Federal funding authorized to date under this award is $25,000 or more;

ii. in the preceding fiscal year, you received—

A. 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

B. $25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C.
78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at the Executive Compensation page of the SEC website.)

2. Where and when to report. You must report executive total compensation described in paragraph b.1. of this award term:

i. As part of your registration profile in the System for Award Management (SAM).

ii. By the end of the month following the month in which this award is made, and annually thereafter.

c. Reporting of Total Compensation of Subrecipient Executives.

1. Applicability and what to report. Unless you are exempt as provided in paragraph d. of this award term, for each first-tier subrecipient under this award, you shall report the names and total compensation of each of the subrecipient’s five most highly compensated executives for the subrecipient’s preceding completed fiscal year, if—

i. in the subrecipient’s preceding fiscal year, the subrecipient received—

A. 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

B. $25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and

ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at the Executive Compensation page of the SEC website.)

2. Where and when to report. You must report subrecipient executive total compensation described in paragraph c.1. of this award term:

i. To the recipient.

ii. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (i.e., between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.

d. Exemptions

If, in the previous tax year, you had gross income, from all sources, under $300,000, you are exempt from the requirements to report:

i. Subawards, and

ii. The total compensation of the five most highly compensated executives of any subrecipient.
e. Definitions.

For purposes of this award term:

1. “Entity” means all of the following, as defined in 2 CFR part 25:
   i. A Governmental organization, which is a State, local government, or Indian tribe;
   ii. A foreign public entity;
   iii. A domestic or foreign nonprofit organization;
   iv. A domestic or foreign for-profit organization;
   v. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.

2. “Executive” means officers, managing partners, or any other employees in management positions.

3. “Subaward”:
   i. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
   ii. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see Sec. II.210 of the attachment to OMB Circular A–133, “Audits of States, Local Governments, and Non-Profit Organizations”).
   iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.

4. “Subrecipient” means an entity that:
   i. Receives a subaward from you (the recipient) under this award; and
   ii. Is accountable to you for the use of the Federal funds provided by the subaward

5. “Total compensation” means the cash and noncash dollar value earned by the executive during the recipient’s or subrecipient’s preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):
   i. Salary and bonus.
   ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
   iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
   iv. Change in pension value. This is the change in present value of defined benefit and actuarial
pension plans.

v. Above-market earnings on deferred compensation which is not tax-qualified.

vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds $10,000.

5. Trafficking in Persons

This award is subject to the requirements of Section 106 (g) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104)

a. Provisions applicable to a recipient that is a private entity.

1. You as the recipient, your employees, subrecipients under this award, and subrecipients' employees may not-

i. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;

ii. Procure a commercial sex act during the period of time that the award is in effect; or

iii. Use forced labor in the performance of the award or subawards under the award.

2. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity –

i. Is determined to have violated a prohibition in paragraph a.1 of this award term; or

ii. Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either-

A. Associated with performance under this award; or

B. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement)," as implemented by our agency at 2 CFR part 376.

b. Provision applicable to a recipient other than a private entity.

We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity-

1. Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or

2. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either-

i. Associated with performance under this award; or
ii. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement)," as implemented by our agency at 2 CFR part 376

c. Provisions applicable to any recipient.

1. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term

2. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:

i. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and

ii. Is in addition to all other remedies for noncompliance that are available to us under this award.

3. You must include the requirements of paragraph a.1 of this award term in any subaward you make to a private entity.

d. Definitions. For purposes of this award term:

1. "Employee" means either:

i. An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this award; or

ii. Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.

2. "Forced labor" means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.

3. "Private entity":

i. Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.

ii. Includes:

A. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).

B. A for-profit organization.

4. “Severe forms of trafficking in persons,” "commercial sex act," and "coercion" have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102)

6. You are hereby given notice that the 48 CFR section 3.908, implementing section 828, entitled “Pilot
Program for Enhancement of Contractor Employee Whistleblower protections,” of the National Defense Authorization Act (NDAA) for Fiscal Year (FY) 2013 (Pub. L. 112-239, enacted January 2, 2013) applies to this award.

7. In any grant-related activity in which family, marital, or household considerations are, by statute or regulation, relevant for purposes of determining beneficiary eligibility or participation, grantees must treat same-sex spouses, marriages, and households on the same terms as opposite-sex spouses, marriages, and households, respectively. By “same-sex spouses,” HHS means individuals of the same sex who have entered into marriages that are valid in the jurisdiction where performed, including any of the 50 states, the District of Columbia, or a U.S. territory or in a foreign country, regardless of whether or not the couple resides in a jurisdiction that recognizes same-sex marriage. By “same-sex marriages,” HHS means marriages between two individuals validly entered into in the jurisdiction where performed, including any of the 50 states, the District of Columbia, or a U.S. territory or in a foreign country, regardless of whether or not the couple resides in a jurisdiction that recognizes same-sex marriage. By “marriage,” HHS does not mean registered domestic partnerships, civil unions or similar formal relationships recognized under the law of the jurisdiction of celebration as something other than a marriage.

8. If any activities under this project will involve human subjects in any research activities, you must provide satisfactory assurance of compliance with the participant protection requirement of the HHS/OASH Office of Human Research Protection (OHRP) prior to implementation of those research components. This assurance should be submitted to the OHRP in accordance with the appropriate regulations.

9. Grant funds shall supplement and not supplant funds received from any other Federal, State or local program or any private sources of funds.

10. OASH plans to exercise the intangible property rights to copyrightable works and data afforded by 45 CFR Part 75.

11. Reporting of Matters Related to Recipient Integrity and Performance

1. General Reporting Requirement

   If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds $10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain the currency of information reported to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this award term and condition. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

2. Proceedings About Which You Must Report

   Submit the information required about each proceeding that:

   a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;
b. Reached its final disposition during the most recent five year period; and

c. If one of the following:

(1) A criminal proceeding that resulted in a conviction, as defined in paragraph 5 of this award term and condition;

(2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of $5,000 or more;

(3) An administrative proceeding, as defined in paragraph 5 of this award term and condition, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of $5,000 or more or reimbursement, restitution, or damages in excess of $100,000; or

(4) Any other criminal, civil, or administrative proceeding if:

(i) It could have led to an outcome described in paragraph 2.c.(1), (2), or (3) of this award term and condition;

(ii) It had a different disposition arrived at by consent or compromise with an acknowledgement of fault on your part; and

(iii) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

3. Reporting Procedures

Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph 2 of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under Federal procurement contracts that you were awarded.

4. Reporting Frequency

During any period of time when you are subject to this requirement in paragraph 1 of this award term and condition, you must report proceedings information through SAM for the most recent five year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than $10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.

5. Definitions

For purposes of this award term and condition:

a. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.
b. Conviction, for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.

c. Total value of currently active grants, cooperative agreements, and procurement contracts includes

(1) Only the Federal share of the funding under any Federal award with a recipient cost share or match; and

(2) The value of all expected funding increments under a Federal award and options, even if not yet exercised

12. Consistent with 45 CFR § 75.113, applicants and recipients must disclose, in a timely manner, in writing to the HHS Awarding Agency, with a copy to the HHS Office of the Inspector General, all information related to violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Subrecipients must disclose, in a timely manner, in writing to the prime recipient (pass through entity) and the HHS Office of the Inspector General all information related to violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award.

Disclosures must be sent in writing to the awarding agency and to the HHS OIG at the following addresses:

HHS OASH Office of Grants Management
1101 Wootton Parkway, Suite 550
Rockville, MD 20852

AND

US Department of Health and Human Services
Office of Inspector General
ATTN: OIG HOTLINE OPERATIONS—MANDATORY GRANT DISCLOSURES
PO Box 23489
Washington, DC 20026


Fax: 1-800-223-8164 (Include “Mandatory Grant Disclosures” in subject line)

Failure to make required disclosures can result in any of the remedies described in 45 CFR §75.371 Remedies for noncompliance, including suspension or debarment (See 2 CFR Parts 180 & 376 and 31 U.S.C. 3321).

The recipient must include this mandatory disclosure requirement in all subawards and contracts under this award.

REPORTING REQUIREMENTS

1. **FINANCIAL REPORTING REQUIREMENT Federal Financial Reporting (FFR) SF 425:**
You must use the SF-425 Federal Financial Report (FFR) for expenditure reporting. You may find the SF-425 and instructions for completing the form on the Web at: http://apply07.grants.gov/apply/forms/sample/SF425-V1.0.pdf. You must complete all sections of the FFR.

a. Your FFR reporting schedule has been issued as a condition of this grant award, including a Final FFR covering the entire project period due 90 days after the project period end date. You may also view the complete table of the reporting schedule after logging into GrantSolutions from the My Grants List screen, select the Reports menu dropdown and then select the Federal Financial Report submenu.

b. GrantSolutions will automatically issue you a reminder seven (7) days prior to each report due date. If you have not submitted by the due date, you will receive a message indicating the report is Past Due. Please ensure your GrantSolutions account and contact information are up to date so you receive notifications.

c. Electronic Submissions accepted only via GrantSolutions – Your FFR must only be submitted for review via the GrantSolutions FFR reporting module. No other submission methods will be accepted without prior written approval from the GMO. You must be assigned to the grant with authorized access to the FFR reporting Module as FINANCIAL OFFICER when submitting. If you encounter any difficulties, contact the Grant Solutions Help Desk or your assigned Grants Management Specialist. Please reference the CONTACTS section of NoA Terms and Conditions to locate the name of this individual.

The Quarterly cash reporting to the HHS Payment Management System on the FFR is also required. Please note at this time, these FFR reports are separate submissions via the Payment Management System; data is not transferable between the two systems and you will report twice on certain data elements.

2. Closeout Requirements: This project is in its final budget period. Once the project period has ended the organization is required to submit a Final Program Progress report, the SF-425 Final Federal Financial report, a Tangible Personal Property report and/or Disposition report within 90 calendar days after the expiration of the project and budget period end date. Failure to submit these required reports when due may result in the imposition of a special award condition or the withholding of support for other active projects or activities involving your organization. The Final Program Progress Report and Tangible Personal Property report and/or Disposition report must be submitted via Grant Notes in Grant Solutions and the SF-425 must be submitted via the FFR module in Grant Solutions. The instructions for completing a Tangible Personal Property report and/or Disposition report will be provided in the Pre-closeout letter from the Office of Grants Management. You may find the instructions for completing the FFR form on the Web at: http://apply07.grants.gov/apply/forms/sample/SF425-V1.0.pdf

3. Grantees must submit a semi-annual progress report and performance measure data for the period July 1, 2017 through December 31, 2017 within 30 days after the end of the reporting period. Format and instructions for submission of the progress report and performance measure data will be sent out by the Office of Adolescent Health. Your Progress reports must be uploaded to Grant Notes in Grant Solutions. Grantees must submit a second semi-annual progress report and performance measure data for the period July 1, 2017 through June 30, 2018 within 30 days after the end of the reporting period. Format and instructions for submission of the progress report and performance measure data will be sent out by the Office of Adolescent Health. Your Progress reports must be uploaded to Grant Notes in Grant Solutions.
4. The Single Audit Act Amendments of 1996 (31 U.S.C. 7501-7507) combined the audit requirements for all entities under one Act. An audit is required for all entities as stipulated in 45 CFR Part 75.500. The audits are due within 30 days of receipt from the auditor or within 9 months of the end of the fiscal year, whichever occurs first. The audit report when completed should be submitted online to the Federal Audit Clearinghouse at http://harvester.census.gov/fac/collect/ddeindex.html.

**CONTACTS**

1. Fraud, Abuse and Waste:

   The HHS Inspector General accepts tips and complaints from all sources about potential fraud, waste, abuse, and mismanagement in Department of Health and Human Services' programs. Your information will be reviewed promptly by a professional staff member. Due to the high volume of information that they receive, they are unable to reply to submissions. You may reach the OIG through various channels.

   Internet: https://forms.oig.hhs.gov/hotlineoperations/index.aspx

   Phone: 1-800-HHS-TIPS (1-800-447-8477)

   Mail: US Department of Health and Human Services
   Office of Inspector General
   ATTN: OIG HOTLINE OPERATIONS
   PO Box 23489
   Washington, DC 20026

   For additional information visit https://oig.hhs.gov/fraud/report-fraud/index.asp

2. PAYMENT PROCEDURES:

   Payments for grants awarded by OASH Program Offices are made through Payment Management Services (previously known as the Division of Payment Management) (https://pms.psc.gov/home.html). PMS is administered by the Program Support Center (PSC), HHS. NOTE: Please contact the Payment Management Services to establish an account if you do not have one.

   Inquiries regarding payments should be directed to https://pms.psc.gov/home.html; Payment Management Services, P.O. Box 6021, Rockville, MD 20852; or 1-877-614-5533.

3. GrantSolutions is our web-based system that will be used to manage your grant throughout its life cycle. Please contact GrantSolutions User Support to establish an account if you do not have one. Your Grants Management Specialist has the ability to create a GrantSolutions account for the Grantee Authorized Official and Principle Investigator/Program Director roles. Financial Officer accounts may only be established by GrantSolutions staff. All account requests must be signed by the prospective user and their supervisor or other authorized organization official. For assistance on GrantSolutions issues please contact: GrantSolutions User Support at 202-401-5282 or 866-577-0771, email help@grantsolutions.gov, Monday – Friday, 8 a.m. – 6 p.m. ET. Frequently Asked Questions and answers are available at https://grantsolutions.secure.force.com/.

4. For assistance on grants administration issues please contact: Roscoe Brunson, Senior Grants Management Specialist, at (240) 453-8837, Fax (240) 453-8823, e-mail Roscoe.Brunson@hhs.gov or mail: Office of Grants Management, Department of Health and Human Services, Office of the
Secretary, Office of the Assistant Secretary for Health, 1101 Wootton Parkway, Suite 550, Rockville, MD 20852.